



Cambridge Steering Group Meeting 1 – Kick-Off & Field Visit

Date: March 9, 2021

Meeting was conducted virtually between 2PM and 4PM

Objective: Introduce the Michael Baker team to members of the steering group and Present the Work Plan to complete Phase 1 of the plan

Meeting Details:

- Meeting started off with Steering group and contract introductions, a brief introduction to project phases and work that has been completed to date.
- Reviewed support documents that will be used in the plan. This included planning documents and source data needed to obtain Choptank River water levels .
- 5 phases of the Work Plan were presented, and opportunity given for steering group to comment on each task.

Task 1: Finalize Project Management Plan and Phase 1 Work Plan

Task 2: Kick off Meeting with the City's Project Management Team and Project Steering Group

Task 3: Public Outreach Support and Establish Project Website

Task 4: Vulnerability and Risk Assessment

Task 5: Mitigation Strategies/Concept Designs

Task 6: Documentation and Planning Process

- A project timeline was presented that included 4 public outreach efforts monthly steering group meetings that will be scheduled between March 1 and October 31.
- In closing a number of administrative items were discussed. This included getting feedback from the members on meeting occurrence, a suggested domain name and project branding.
- Many of the discussion points became follow-up items captured in the survey for further committee member input.

Questions/Comments:

- City to reach out to community associations for inclusive approach
- City has Facebook page that is well utilized
- Status of stimulus bill in Washington and its impact on infrastructure projects.

Next Steps:

- Steering Group work with the Maryland Coast Smart Council – incorporate the CRAB into flood risk/vulnerability mapping
- Planning project goals and objectives should be reviewed and discussed by the Steering Committee at the next meeting
- Compile survey results and report back to steering group